

- Following site visits to other museums, DCM Education Staff created a list of all of the tools and techniques they learned about from their peers having to do with visitor engagement and internal team building.
- This list was prioritized based on strength of fit with DCM, overall feasibility and which things could be implemented immediately & easily.
- Education Staff decided how the tool/technique would be tried (i.e. once a week on a specific day, every day for a week, or something different.)
- The table below was created to design a schedule for piloting new tools and techniques which included rotation and weekly debriefing.

WEEK	TOOLS / TECHNIQUES TO TRY			
	SAM	CHRIS	LAURA	TINA
1	Busking tools <ul style="list-style-type: none"> ● A toolbox to store the busking tools ● Smocks/Aprons (tool belt) for the busking tools 	Reviewing/Revisiting the “Non-Negotiables” at the Morning Huddle (staff created these with Sherry Marshall, Oklahoma Museums Network)	Encouraging staff to hand parents materials to encourage them to join their child in learning	<ul style="list-style-type: none"> ● Encouraging staff to try new strategies to engage visitors – and to share successful/failed attempts with staff ● Complete Floor Report to document staff behavior that stands out
END OF WEEK 20-30 MINUTE DEBRIEF TO DISCUSS WHAT WORKED/DID NOT WORK, IDEAS FOR MODIFICATIONS, ETC.				
2	<ul style="list-style-type: none"> ● Games/Icebreakers at the Morning Huddle ● Culture of questioning – adding staff feedback sessions to the Morning Huddle 	Busking tools <ul style="list-style-type: none"> ● A toolbox to store the busking tools ● Smocks/Aprons (tool belt) for the busking tools 	Reviewing/Revisiting the “Non-Negotiables” at the Morning Huddle	Relaying to staff that content is an important tool, not the “end all,” and reminding them that we are all constantly learning and growing
END OF WEEK 20-30 MINUTE DEBRIEF TO DISCUSS WHAT WORKED/DID NOT WORK, IDEAS FOR MODIFICATIONS, ETC.				
3	Relaying to staff that content is an important tool, not the “end all,” and reminding them that we are all constantly learning and growing	<ul style="list-style-type: none"> ● Encouraging staff to try new strategies to engage visitors – and to share successful/failed attempts with staff ● Complete Floor Report to document staff behavior that stands out 	Busking tools <ul style="list-style-type: none"> ● A toolbox to store the busking tools ● Smocks/Aprons (tool belt) for the busking tools 	<ul style="list-style-type: none"> ● Photo op to encourage parent engagement ● Culture of questioning – adding staff feedback sessions to the Morning Huddle
END OF WEEK 20-30 MINUTE DEBRIEF TO DISCUSS WHAT WORKED/DID NOT WORK, IDEAS FOR MODIFICATIONS, ETC.				
4	<ul style="list-style-type: none"> ● Photo op to encourage parent engagement ● Culture of questioning – adding staff feedback sessions to the Morning Huddle 	Encouraging staff to hand parents materials to encourage them to join their child in learning	<ul style="list-style-type: none"> ● Games/Icebreakers at the Morning Huddle ● Culture of questioning – adding staff feedback sessions to the Morning Huddle 	Busking tools <ul style="list-style-type: none"> ● A toolbox to store the busking tools ● Smocks/Aprons (tool belt) for the busking tools
END OF PILOT 30-60 MINUTE DEBRIEF TO DISCUSS WHAT WORKED/DID NOT WORK, IDEAS FOR MODIFICATIONS, ETC.				